

DRAFT MINUTES/APPROVED

To: Parks & Recreation Commission Members
From: Eileen Pettit, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting March 16, 2015

Meeting was called to order by Chair, Mary Lou Stamp at 5:28pm.

I. Attendance:

Commissioners Present: Joe Cappucci, Al Centone, Bob Kowalewski, Suzanne Lewis,
Frank Montagna, Susan Puzycki, Mary Lou Stamp

Staff Present: Eileen Pettit, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Jennifer Klein, Secretary

II. Acceptance of Minutes:

Al Centone made a motion to accept the Minutes of January 20, 2015, seconded by Joe Cappucci. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

None.

IV. Director's Report

Eileen Pettit, Assistant Director of Recreation

Registration for Spring recreation and pool programs continues. Programs will begin in April.

The Annual Easter Extravaganza will take place on Saturday March 28, 2015 at the Recreation Center from 10:30-12:00 p.m. The indoor event will include pictures with the Easter Bunny, face painting, top hat and bonnet contest, entertainment and refreshments. At the conclusion of the event, each child will receive a bag of chocolate eggs.

The 22nd Annual Fishing Derby is scheduled for Saturday, May 2, 2015 at Sinoway Pond on Upper State Street. Ms. Pettit expects close to 300 children to register for this event.

The Summer brochure will be going to the printer next week. The brochures will be distributed to all the elementary schools in the next few weeks. Registration for summer begins on May 4, 2015.

The summer employment program continues. Applications were being accepted beginning December 15, 2014 and closed last Friday March 13th. The new applicants will be interviewed to fill the vacant spots. These positions are for playground counselors.

Adult softball – League play will be on Mondays and Wednesdays for Men. Monday there will be a 12 team league and Wednesday there will be a 9 team league. Tuesdays and Thursdays will be used for makeup games if needed. Opening day is April 13th.

Summer concerts – There will be 12 concerts in the Music Under the Stars series. The concerts are on Tuesdays beginning June 9th and ending on August 25th.

Lynn K. Sadosky, Director of Public Works

Public Works commenced with the scheduling for North Haven Youth Lacrosse on the Aces, Vanacore, Recreation and Middle School fields. Fields are needed from April 1 through June 15, 2015. The special arrangement between the North Haven Fairgrounds and the North Haven Lacrosse Team to utilize a field for practice adjacent to 189 Pool Road continues this year.

Public Works commenced with the scheduling for North Haven Soccer Club on Memorial, Rock Road and Ridge Road fields. Fields are needed from March 30, 2015 through the summer months (July and August included for Summer Soccer Camps).

Public Works commenced with the scheduling for the Recreational Special Olympics for the Vanacore Field Track from March 22, 2015 through May 31, 2015 (Sunday's only).

Public Works commenced with the scheduling of the Recreational Special Olympics for the Grover Wyman Field for Flag Football from September 13, 2015 through November 8, 2015 (Sunday's only).

Public Works commenced with the scheduling for the Recreation Special Olympics for Green Acres softball field (Wednesday's only) from July 7, through September 9, 2015.

Public Works commenced with the scheduling for the North Haven Junior Indians for Gateway 1 Field, from March 1, through June 29, 2015.

Public Works commenced with the scheduling for Adult Recreation Softball at the Gateway Complex and Grover Wyman fields. Fields are needed from April 13, through August 28, 2015.

Public Works commenced with the scheduling for North Haven Girl's Softball Sundown League for Gateway Fields 2 – 7. Fields are needed from April 25, through July 31, 2015.

Public Works commenced with the scheduling for Max Sinoway Baseball at Montowese, Gateway, Green Acres, Clintonville School, Brook and Bailey Road fields. Various fields (not all) are needed between March 15 (weather permitting) through July 31, 2015.

Max Sinoway is hosting its annual Opening Day Festivities at Montowese Park and Fields on Saturday, April 25, 2015.

Public Works commenced with the scheduling for American Legion – Junior and Senior Leagues at the North Haven Sports Complex (DeMayo Field) and Bailey Road field. Fields are needed from April 2 through August 2, 2015.

Public Works commenced with the scheduling for the North Haven Track (Runners) (BOE) for Vanacore Field Track from March 23, through June 13, 2015.

Public Works commenced with the scheduling of North Haven Freshman and Middle School Baseball (BOE) at Bailey Road field from March 23, through June 3, 2015.

Public Works commenced scheduling for the North Haven Junior varsity Baseball and Softball (BOE) for Brook Field and the Sports Complex (DeMayo Field) from March 23 through June 13, 2015.

Public Works commenced scheduling for North Haven Boys and Girls Tennis (BOE) at the North Haven Sports Complex from March 23, through June 13, 2015.

Public Works will support the efforts of the Annual Earth Day Celebration as sponsored by the North Haven Conservation Commission on Saturday, April 11, 2015 (10 a.m. to 2 p.m.) in the North Haven Middle School.

Public Works will support efforts for the Annual Easter Extravaganza scheduled for Saturday, March 28, 2015 in the Recreation Center.

The Annual Fishing Derby has been scheduled for Saturday, May 2, 2015 at Chapman Sinoway Pond on Upper State Street.

The National Association of Letter Carriers Kick-off for Connecticut Food Bank will be held on the Town Green on Friday, May 8, 2015 (10 a.m. to 2 p.m.).

The Annual May Market has been scheduled for the North Haven Garden Club on the Town Green for Saturday, May 9, 2015.

The Annual Memorial Day Parade has been scheduled for Saturday, May 23, 2015, along the Town Center and Town Green.

Animal Haven has requested the use of the Town Green for Saturday, May 30, 2015, for their Annual Tag Sale. A proposed Rain date of Sunday, May 31, 2015 has also been identified in their request.

The Annual Summer Concert Series (12 concerts) is scheduled to start Tuesday, June 9 (Vinnie Carr and Rich DiPalma) and continue each Tuesday evening through August 25, 2015.

USAELITE Softball has confirmed their fourth college recruiting softball event for July 17th – 20th, 2015. Like the prior events (2011 to present), it is expected that this event will draw recruits, their families, coaches and members of the public to North Haven for the event.

Recreation Field Refurbishment – the Department had developed Bid specifications for the field refurbishment and installation of an irrigation system at the Recreation Center field. The contract work was awarded on April 23, 2014. Work commenced September 22, 2014 and should have been completed on or before December 15, 2014. The scope of work was not followed and work was not completed. The Town terminated the contract.

Public Works Field Operations staff, weather permitting, will assess work completed to date in an effort to make operational the irrigation system, which has been installed in part and refurbish the field with in-house forces to allow play for this Spring.

STEAP Grant Applications – were submitted to the State of Connecticut's Office of Policy and Management (OPM) on October 31, 2014, for the following projects: Improvements to Central Block (defined as Linsley, Elm, Broadway and Church); Refurbishment of Montowese Park (to include a new playscape, bleachers, paving, and fencing); Refurbishment of Football Practice Field; Vanacore Field Complex Improvements (concession stand, bathrooms, meeting room, visitor's bleachers, and fencing); and Green Acres Elementary School Playscapes.

The State's office of Policy and Management (OPM) will issue grant awards on or before March 31, 2015.

V. Old Business

None.

VI. New Business

Appoint member to Open Space Advisory Committee: Mary Lou Stamp entertained nominations from the Commission for a member to sit on the Open Space Advisory Committee. Al Centone made a motion to nominate current seat holder Mary Lou Stamp once again to the Open Space Advisory Committee, seconded by Suzanne Lewis. All were in favor.

Sponsor a Bench Program: In the November meeting a new 'Sponsor a Bench Program' was announced and initially discussed. Peter Wallace, local representative for the 'Sponsor a Bench Program' will be meeting with the Director of Public Works and Chairman of the Parks and Recreation Commission on March 24, 2015 to discuss the various questions developed during the January Commission meeting.

Food Vendor Letter for the 2015 Summer Concert Series: Ms. Sadosky advised that the letters to the food vendors will be going out within the next 10 days. Mary Lou Stamp asked that the deadline for a response from the vendors be moved up to May 15, 2015 since the concerts begin on June 9th.

VII. Public Participation:

None.

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Frank Montagna, seconded by Susan Puzycki. All were in favor and the meeting was adjourned at 5:59pm.

The next meeting will take place on Monday, May 18, 2015 at 5:30pm.